K–12 Teacher Application & Contract

14th Annual AMS WeatherFest
Phoenix Convention Center, Phoenix, AZ
4 January 2015 (One day only)
Application Deadline: 29 September 2014

The American Meteorological Society invites K–12 teachers to apply to present interactive science demonstrations at the 14th Annual Weatherfest. Applications will be evaluated based on factors such as applicability to classroom teaching, enhancing attendees understanding of the atmospheric sciences, and increasing levels of scientific literacy.

Contact Information: Please Print
Are you an AMS AERA: ___ Yes ___ No
School/School District __________________________
Work Address __________________________
City __________________________ State ____________ Zip ____________
Day Time Phone __________________________ E-mail __________________________
Contact Person __________________________
School or Dept. Web Site __________________________
Authorized Signature __________________________

By Signing, I verify that I will abide by all Rules and Regulations (see page 3)

About the Activity:
My demonstration is geared toward children in grade(s) ____________
General Category for Activity:
□ Weather  □ Climate  □ Oceans
□ Rivers, Lakes, Groundwater  □ Other ______

Have you participated in WeatherFest in the past?  □ No  □ Yes, Date (yr) ______ & City ______

Description of the planned Activity: (Please be as detailed as possible. You may use additional paper if needed)
Activity /Topic Title: __________________________
Description: __________________________

Describe the Science concept behind the exhibit: __________________________

Requirements and Standard Booth Set: Each booth will contain 3ft back & side drape, booth ID sign, 1 table & 2 chairs. Electrical service is not part of the standard set, but can be provided at no cost if requested below. Request for electric services will not be granted on-site. See page 3 (4A) for details. If your exhibit requires Internet, this service can be ordered at your own expense (see exhibit kit for details & price).
Will your display require electricity?  □ Yes  □ No
If yes, for what? __________________________

See next page for Travel Support Information
See page 3 for Rules & Regulations

Please note that helium balloons or open flames are not allowed in this facility.
Submit your completed application/contract: by fax to 617-507-0472 or by email to exhibits@ametsoc.org
http://www.wxfest.org

APPLICATION DEADLINE --- 29 SEPTEMBER 2014

The WeatherFest Program Committee will review all submissions and will notify applicants by 3 November 2014.
K-12 Teacher Travel Support Form
14th Annual AMS WeatherFest
Phoenix Convention Center, Phoenix, AZ
4 January 2015 (One day only)

This form is intended for K-12 teachers seeking travel support to participate in the WeatherFest (date listed above). Support will be considered for both local and out-of-area teachers (more than 150 miles from Phoenix, AZ). This travel support form and the Application to Exhibit (page 1) must be filled out to be considered for support.

Contact Information: Please Print
Name: ____________________________________________
School/School District: ______________________________________
E-mail: ____________________________________________
Signature ____________________________________________

About You -- Please check or answer the following:
_____ I am currently a K-12 educator ___________________________ Grade levels teaching and/or taught
_____ I am currently retired ___________________________ No. of Years Teaching
_____ I am currently an informal educator. Location ___________________________
If you are an informal educator, have you taught in a formal K-12 classroom? _____ Yes _____ No

Funding will be limited to teachers in each of the following categories (Check One):

☐ Local Teacher — traveling within 150 miles of Phoenix
Support for local teachers will include mileage reimbursement, parking fee, & one-day per diem.

☐ Out-of-Area Teacher — traveling more than 150 miles to Phoenix
Support for out-of-area teachers will include 3 hotel room night (at AMS assigned hotel), 3-day per diem and airfare or mileage and parking reimbursement.

Would you be willing to participate in this event if you you were not given financial support?
☐ Yes ☐ No

Please send your completed application: by fax to 617-507-0472 or by email to exhibits@ametsoc.org
Questions regarding Travel Support: Contact Claudia Gorski, 617-226-3967 or cgorski@ametsoc.org
Questions regarding your exhibit: Contact Jenn Rosen, 617-226-3972 or jrosen@ametsoc.org
http://www.wxfest.org

APPLICATION DEADLINE --- 29 SEPTEMBER 2014
Please note: No travel support applications will be considered after this deadline.
The following provisions are incorporated by reference in the Application & Contract for WeatherFest Exhibit Space and become binding between the applicant, his employees, and agents; and the American Meteorological Society (AMS) upon acceptance of the Contract. The decisions of AMS shall in all instances be final with regard to the use of any exhibit space.  

1. LOCATION, DATES, SCHEDULE

The AMS 14th Annual WeatherFest will be held at the Phoenix Convention Center in Phoenix, AZ, 4 January 2015. The Exhibit Schedule is as follows:

**Move-In**
Sun, 4 Jan 3:00–11:00 AM
No exhibit move-in will be allowed after 11 AM

**Show Hours**
Sun, 4 Jan 12 noon–4:00 PM

**Move Out**
Sun, 4 Jan 4:00–6:00 PM
Exhibitors are not permitted to dismantle before 4 PM

2. PAYMENT, EXECUTION OF CONTRACT, CANCELLATION

A. Payment: There is no charge for booth space or electric services in space designated to an exhibitor representing a K-12 school/district. The space designated for K-12 schools/districts are for interactive displays or experiments only. Sales of any kind is prohibited. No exhibitor shall assign, sublet, or share the whole or any part of its space unless the consignee is in partnership with, or is in a joint venture with the contract holder and is an integral part of the product presentation.

B. Cancellation of Contract: This Application & Contract is not valid until accepted by Program Committee and AMS.

C. Cancellation: In the event an exhibitor cancels all or part of their exhibit space contracted, the exhibitor must do so in writing and will forfeit any applicable fees.

3. TEACHER FUNDING

Teachers requiring travel funding should make their requests by using the Teacher Funding Request Form (page 2 of this application).

A. Out-of-Area: Travel support is available for 6 participating teachers outside of the local area (more than 150 miles away).

B. Local: Funds are also available for 12 teachers with in 150 miles of the host city. This support includes reimbursement for mileage and parking, as well as $50 stipend for other expenses.

4. EXHIBITION STANDARDS

A. General:

1. All exhibits shall be of interest or of educational value and in keeping with the theme of WeatherFest. The final decision on applicability of the display rests with the WeatherFest Program Committee and AMS.

2. Each exhibit will be allotted one standard booth. Additional booth will be considered on a space-available basis. Requests for additional space must be done through AMS only.

3. A standard booth is 10' x 10' or 2.438 m x 3.048 m (or multiples thereof) and includes the following: -3' (0.91 m) high back and side drape -school/company identification sign -listing on the WeatherFest web site.

4. Electric and internet services are not part of the WeatherFest standard booth set. Electrical service can be provided at no cost. However, the order must be request at the time of application. 

5. Request for these services will be granted on-site. Internet service can be ordered directly through the Convention Center (see Exhibitor Kit for pricing details) and will be at the Exhibitor expense.

B. Arrangement of Exhibits:

1. All standard booth displays will be confined to a maximum backwall height of 83” (2.5 m) and all display fixtures over 4’ (1.22 m) in height and placed within 10 linear feet (3.05 m) of an adjoining exhibit must be confined to that area of the exhibit space. No more than 5 (1.52 m) set out from the aisle line. All open or unfinished sides are to be covered so as not to appear unsightly. The exhibit shall not obstruct the view of adjoining exhibits nor be operated in any manner objectionable to other exhibitors. No part of an exhibit may intrude into the public aisles as shown on the official floor plan. All lighting must remain within the space of the exhibit and must be arranged and operated so as not to be distracting to adjacent exhibits.

2. All boxes, crates and extraneous materials must be stored from sight during show hours.

3. AMS may direct revisions of any exhibit that does not comply with the above Guidelines.

C. Exhibit Management: The AMS Exhibit Program conforms to the rules and regulations of the International Association of Exhibitions and Events (IAEE). AMS will designate Official Contractors to provide services to the exhibitors. Such contractors will provide all exhibit services, except supervision. The exhibitor shall provide only the material and equipment he owns to be used in his exhibit space. All other items used in the booth are to be provided by the Official Contractors.

5. OFFICIAL CONTRACTORS, INDEPENDENT CONTRACTORS, EXHIBITOR SERVICES

A. Official Contractor: AMS has named Freeman the Official Service Contractor. In that capacity, only Freeman will provide drayage, labor, and decorating services to WeatherFest.

B. Dock and Loading Facilities: Freeman will have complete control of all the dock and loading facilities. Freeman will receive all direct and advance shipments; van loads; handle all freight; and provide all rigging, labor and equipment. Exhibitors are requested to coordinate their shipments via Freeman. Freeman will designate an entrance to be used by booth personnel for hand carried shipments.

C. Independent Service Contractor: An Independent Service Contractor is any company providing exhibit services other than the Official Service Contractor. An exhibitor may request the services of an independent service contractor to provide display installation and removal, photography; and audio visual support.

6. BOOTH STAFFING

The request to use the services of an independent contractor will be granted only if it will not interfere with or prejudice the orderly setup, operation or removal of the exhibit program.

7. LIABILITY

Permission to use the services of an independent contractor will be granted only if it will not interfere with or prejudice the orderly setup, operation or removal of the exhibit program.

8. 5. OFFICIAL CONTRACTORS, INDEPENDENT CONTRACTORS, EXHIBITOR SERVICES

A. Official Contractor: AMS has named Freeman the Official Service Contractor. In that capacity, only Freeman will provide drayage, labor, and decorating services to WeatherFest.

B. Dock and Loading Facilities: Freeman will have complete control of all the dock and loading facilities. Freeman will receive all direct and advance shipments; van loads; handle all freight; and provide all rigging, labor and equipment. Exhibitors are requested to coordinate their shipments via Freeman. Freeman will designate an entrance to be used by booth personnel for hand carried shipments.

C. Independent Service Contractor: An Independent Service Contractor is any company providing exhibit services other than the Official Service Contractor. An exhibitor may request the services of an independent service contractor to provide display installation and removal, photography; and audio visual support.

The request to use the services of an independent contractor will be granted only if it will not interfere with or prejudice the orderly setup, operation or removal of the exhibit program.

1. All demonstrations and exhibits must be confined to the contracted space.

2. The exhibit shall not attract attendees into the booth area by use of live demonstrations not permitted to the product or service of the exhibiting company.

3. In the course of the exhibit, no audio-visual devices or sound system shall be operated in a manner that disturbs or interferes with other Exhibitors.

9. FIRE & SAFETY REGULATIONS

1. All booth decorations, signs, banners, and furnishings must be flame proof or fire resistant and must be able to pass a field flame test.

2. All electrical equipment, including signs and lights shall be in good operating order and be able to pass inspection by the Fire Marshal.

3. Literature on display shall be limited to a one day supply. Reserve supplies may not be kept in the booth; and shall be kept in closed containers and stored in a neat and compact manner.

4. No flammable liquids are allowed.

5. Aisles and exits is prohibited.

6. Aisles and exits must be kept clean, clear and free of obstruction.

7. Electrical wiring, ropes, and mechanical rods laid on the floor in aisles and exit ways must be covered and taped.

8. Vehicles that remain in the exhibit hall as part of an exhibit shall have NO MORE than one quarter tank of fuel (1/4); caps for fuel tank or fill pipes shall be locked and secured.

9. Hazardous Work Areas: During move-in and move-out, exhibit halls, loading docks, truck staging areas and service corridors are considered hazardous work areas. Alcoholic beverages, possession or use of controlled substances of any kind, horse-play, practical jokes, etc. are prohibited. Music or other noise that may limit the audibility of back-up signals, fire alarms or emergency messages is prohibited.

10. Children under 16 years of age are not permitted in the exhibit area during move-in and move-out.

10. PHOENIX CONVENTION CENTER REGULATIONS

1. No signs, banners, decorations, stickers or materials of any nature are to be taped, tacked, screwed, secured, fastened, or anchored to any building part, wall, pillar, door or window. Adhesive-backed decals (stick-on) or similar items (except name-tags) may not be distributed or used.

2. Exhibits or displays, equipment, stock or supplies will not be allowed to enter or leave by way of the front entrances.

3. No outside food or beverage is allowed inside the facility. Catering arrangements must be made through Freeman Convention Center.

4. Holes may not be drilled, cored or punched into any surfaces.

5. Painting signs, exhibits, or other objects is not permitted.

6. When loading and unloading items, exhibitors must enter and exit through loading docks only. No carts, cases or boxes will be allowed through public entrance doors.

11. LIABILITY

The Exhibitor agrees to protect, and save, and hold the AMS, and all employees, officers and members thereof (hereinafter collectively called “indemnities”) forever harmless for any damages or charges imposed for violations of any law or ordinance, whether occasioned by the negligence of the exhibitor or anyone holding under the exhibitor, and further, the exhibitor shall at all times protect, indemnify, save and hold harmless the indemnities against from and against any and all losses, costs, damages, liability, or expenses (including attorney’s fees) arising from or out of or by reason of any accident or bodily injury or other occurrences to any person or persons, including all employees and agents acting in the business interest which arises from or out of or by reason of said exhibitor’s occupancy and use of the Exhibition premises, the Convention Center or any part thereof.

AMS will not be responsible for any theft, loss or damage to property, or for personal injury that may occur prior to, during, or subsequent to the period covered by the terms of the application for exhibit space. The exhibitor expressly releases AMS from liability and agrees to indemnify the same against any and all claims such as loss, damage or injury.