2019 ANNUAL MEETING DEADLINES
6–10 January 2019, Phoenix, Arizona

Lead Planner to contact Program Chairpersons asking for Preliminary Topic List and Program Chair Funding Form	early-March
Deadline date for proposed session topics from community	1 April
PCF Form for conferences with Student Funding due to Lead Planner	1 April
First Conference call with Program Chairpersons includes discussion on Joint Sessions	mid-April
Deadline for Program Chairs to review session topic proposals From the community	1 May
Call for Papers due to AMS	15 May
Open Abstract Submission Process on Web (Topic List)	mid-May
AMS Sends Program Chairs Tips/Access to Confex and Schedules Webex Training	mid-July
Abstracts Deadline	1 August
Hotel web-page & reservations open	mid-August
Conference Call with all Program Chairpersons status of Joint Sessions	mid-August
Program due to AMS including the Listing of Session Chairs and Program Committee members (from Program Chairperson)	4 September
Overall Program Chairpersons to review programs	15 September
Post Extended Abstract Instructions and General Information to Web	28 September
E-mail First Authors and Post Programs to Web	early-October
Send completed Program Chair Funding Form to lead Meeting planner	15 October
AMS Staff to send Presenter Email	mid-October
Deadline for edits to the abstract title or authors so that the changes are reflected in the final published program.	1 November
Final Conference Call with Program Chairpersons	mid-November
AMS to Resend Presenter Email	mid-November
Pre-Registration Deadline	3 December
Program Chairs to contact Session Chairs to confirm participation	3 December
Session Chairs to Email Presenting Authors (Lead Meeting Planner to provide text for email and email addresses)	7 December
Program Chairs to report back to AMS staff with any changes to Session Chair Listing	14 December

Last day to Pre-Register in office by mail or fax   19 December

No Registration Refunds after   21 December

Final Presenter Email to be sent from AMS Staff   28 December

Deadline to upload presentations   30 December

Deadline to upload extended abstracts   15 February