

NOTIFICATION OF INTENT TO USE AN EXHIBITOR APPOINTED CONTRACTOR



DEADLINE 11 November 2022

If your company plans to use a firm who is not an official service contractor as designated by Exhibit Management (Freeman), please complete and return this form.

Exhibiting Organization

Booth #

On-Site Contact

Exhibitor Appointed Contractor

EAC Contact

Address of EAC

Phone

E-mail

Type of service(s) to be performed:

Exhibitors are required to provide a list of the names of all Exhibitor Appointed Contractors who will be servicing the AMS exhibit program during Move-In and Move-Out for booth staff badges. It is the responsibility of the exhibitor to see that each representative of an Exhibitor Appointed Contractor abides by the Official Rules and Regulations of this event.

By 11/11/22, please email to exhibits@ametsoc.org with a copy of the EAC COI Jessica Hanley, Meetings/Exhibits Coordinator, AMS, 45 Beacon Street, Boston, MA, 02108. Exhibitors MUST send a copy of their Exhibitor Appointed Contractors' General Liability Insurance Certificate no later than November 12, 2022 or they will not be permitted to service your exhibit.